

Volunteer Income Tax Assistance Grant Program

Frequently Asked Questions

Award

- 1. *If a grantee decides not to reapply or is unable to use all of the funds, what must be done?***

The IRS Grant Program Office (GPO) should be provided with written notification immediately, which will enable remaining funds to be reallocated to other program participants.

- 2. *If I receive a grant, who will I work with? Will I continue to work with my local territory office?***

Yes. You will continue to work with your local territory office. You will also be assigned a contact from the Grant Program Office to oversee financial activities related to the grant.

- 3. *If more grant monies are requested than are available, will IRS reduce the amount requested? If so, does the applicant have the ability to decline the award at the reduced amount?***

IRS may reduce the requested amount of the grant when awarded. If we do, the applicant will have the opportunity to accept the award at the reduced amount or decline the award in its entirety.

- 4. *If a member of a coalition applies and receives a grant for just their activities under the coalition, is there an expectation that they share the funds with the other members?***

As long as the application covered only the activities of the member and not the coalition, there is no expectation that the funds be shared. They are awarded based on the proposed program plan and budget plan submitted. We encourage you to discuss this with the coalition before the application is submitted.

- 5. *Is it possible to receive a smaller amount than requested on the grant?***

Yes. Chances are great that the award amount will be less than what was requested.

- 6. *When the grant has been awarded and the grantee makes changes to their proposed program plan, how should it be handled?***

They may need to adjust their budget and program plan, if changes are made. The GPO should be informed immediately. The need to notify IRS of changes will be communicated in their notice of grant award.